

**WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 11-20-14
12:00 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Don Williams presiding. The call of roll showed the following to be present: Alonzo Moore, Richard Reid, Greg Richmond, Marlin Weisheit and Don Williams. Also present were Todd Glass-District Attorney, Scott Anslinger, Jamie Kessner, Michele Wallace and Trayce Wilson. Not in attendance were Mayor Pam Hendrickson and Larry Lacer.

Public Comment: There was no public comment.

Minutes:

Greg Richmond made motion to approve both the October 16, 2014 and November 7, 2014 minutes as submitted. Marlin Weisheit seconded motion. Motion carried.

Controller's Report and Claims:

Trayce Wilson reported as of October 31, 2014 the District ended with a balance of \$1,441,718.75. Trayce also reported the District has claims totaling \$532,865.26 that need to be approved for payment. Marlin Weisheit made motion to approve the Controller's Report as submitted and to approve payment on all properly documented claims. Alonzo Moore seconded motion. Motion carried.

Operations Manager's Report:

Michele Wallace presented a printed informational report to the board. Michele stated that P.M. Mobile has completed the D.O.T. inspections on all three District roll-off trucks and that an awning has been built over the compactors at the new Chandler Site.

Superintendent's Report:

Scott Anslinger reported:

A. Public Private Partnership:

1. Phase II– Pelzer Road Project:

- a. **Adjustments to Facility Design:** Scott stated he is working with Renewable Resources to finalize the construction plans. Scott stated they are looking at ways to reduce construction costs; considerations are to postpone building the new District Administrative Offices, reduce the ceiling height to 12 feet in the warehouse area and/or change the materials used in the roofing area of the warehouse to something durable but less expensive than steel and concrete. Scott requested input from the board. Greg Richmond and Don Williams asked Scott to research the longevity and durability of the proposed changes to construction. Scott stated Renewable Resources is also working to obtain the appropriate permits from the State and County and all parties hope to have the final construction plans completed and ready for submittal to the board by January 1, 2015.
- b. **RFP Project Financing:** Scott stated he was originally working on the RFP (Requests for Proposals) for additional financing options to present to the Finance Committee. Todd Glass recommended the Finance Committee schedule a meeting to discuss options and make recommendations to the board before Scott continues with the RFP. Todd Glass stated the Finance Committee could consider financing through the contract, bond(s), and/or private financing.

- B. **Salary Resolution 2015:** Scott presented the board with Salary Resolution #2014-005 to be approved. The Personnel Committee reviewed and accepted the proposed District wages/salaries with one recommendation to increase the part-time staff wage to \$10.00/hour

upon completion of the orientation period. Marlin Weisheit made motion to approve part-time new hires wage start at \$9.55/hour and increase to \$10.00/hour upon completion of their 90 day orientation period. Alonzo Moore seconded motion. Motion carried. Marlin Weisheit made motion to approve Salary Resolution #2014-005. Alonzo Moore seconded motion. Motion carried.

Richard Reid exited the SWMD Board Meeting at this time.

- C. **Bonus Program 2014:** Scott presented the board with two options for employee annual bonuses. The Personnel Committee reviewed both options and agreed only full-time staff should receive the recycling bonus this year. Scott stated Option A, including all District staff, is the original bonus proposal submitted to the board last month and Option B, including only full-time District staff, is the updated bonus proposal recommended by the Personnel Committee. Greg Richmond made motion to approve Option B for bonuses. Marlin Weisheit seconded motion. Motion carried 4-0.
- D. **Purchase of 2 New Computer Towers:** Scott presented the board with a quote for two new computer towers to be utilized by Michele Wallace, Operations Manager, and the Business Marketing Coordinator. Scott stated the District has funds remaining in the current budget that would allow for the purchase of two Dell computer towers at a cost of \$1,052.44/each. The purchase price includes the installation of Microsoft Office, Adobe Reader, antivirus and other subprograms. Marlin Weisheit made motion to approve the purchase of two Dell computer towers at a cost not to exceed \$2,104.88. Alonzo Moore seconded motion. Motion carried 4-0.
- E. **Purchase of Salt Spreader:** Scott presented the board with a quote from Meyer Truck for the purchase of a salt spreader and installation. Scott stated District staff is responsible for keeping sites cleared of ice and snow during the winter months. Currently the District uses a plow truck to remove the snow and then staff applies rock salt to lot surfaces; the salt spreader would be installed on the District's plow truck hitch. Scott stated the District has funds remaining in the current budget that would allow for the purchase and installation of a Saltdogg salt spreader at a cost of \$1,170.00. Marlin Weisheit made motion to approve the purchase of a Saltdogg salt spreader from Meyer Truck at a cost not to exceed \$1,170.00. Alonzo Moore seconded motion. Motion carried 4-0.
- F. **Weather Cancellation Protocol:** Scott explained the protocol he uses when inclement weather arises; he first consults with the County Highway Dept., County Sheriff's Dept., State Police Post, Advanced Disposal Transfer Station and Tristate Resource Recovery. Scott stated if he is advised to shut down operations for the day he contacts Don Williams before making the final decision. Scott asked the board if there was any concern with this protocol that is only used when severe inclement weather occurs.
- G. **Wood Burner:** Scott stated he was approached by an individual who has a wood burner for sale; the wood burner could possibly be utilized at the Pelzer Road Disposal Center shop/garage as an alternate heat source. Scott stated he would evaluate the wood burner to make sure it is in working order and if it is he asked the board if the District could purchase it for \$300.00.

Attorney's Report:

Todd Glass stated the board has received copies of the signed Master Contract. Mr. Glass also stated Patrick Callahan has responded to Richard Reid's questions and the board received them as well.

Other Business:

The next regular board meeting will be December 16, 2014 at 10 a.m. at the Warrick County Recycle & Disposal offices.

Paul A. Ray
Don Williams
Greg Richmond
A. D. Moore Jr.

Marlin Weisheit

Adjournment: Greg Richmond made motion to adjourn, seconded by Marlin Weisheit. Motion carried.

Submitted By:
Jamie Kessner
Administrative Assistant