

WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 11-21-13

The Warrick County Solid Waste Management District meeting was called to order at 12:00 pm with Don Williams presiding. The call of roll showed the following to be present: Robert Barnett, Allan Holweger, Alonzo Moore, Marlin Weisheit and Don Williams. Also present were Todd Glass - District Attorney, Scott Anslinger, Jamie Arvin, Michele Wallace and Trayce Wilson. Not in attendance were Mayor Pam Hendrickson and Richard Reid.

Public Comment: There was no public comment.

Minutes:

Marlin Weisheit made motion to approve the October 24, 2013 minutes as submitted. Robert Barnett seconded motion. Motion carried 4-0. Alonzo Moore abstained.

Controller's Report and Claims:

Trayce Wilson reported that as of October 31, 2013 the District ended with a balance of \$1,927,372.75. Trayce also reported the District had claims totaling \$149,304.50 that needed to be approved for payment. Allan Holweger made motion to approve all properly documented claims. Marlin Weisheit seconded motion. Motion carried.

Operations Manager's Report:

Michele Wallace presented a printed informational report to the board. Michele addressed the board about removing deteriorating guttering and replacing with 160 feet of 6" seamless guttering with four downspouts at the Disposal Center on Pelzer Road. Michele requested three quotes from Gourley Construction, Evans Construction and Rogers Construction but received only one response from Gourley Construction with a quote of \$1,484.00. Michele asked for board approval to award the bid to Gourley Construction. Marlin Weisheit made motion to reject the quote submitted by Gourley Construction and rebid for the guttering at the Disposal Center. Allan Holweger seconded motion. Motion carried.

Superintendent's Report:

Scott Anslinger reported:

- A. 2014 Salary Ordinance: Scott presented the board with the District's proposed 2014 Salary Ordinance for their review and approval. The 2014 Salary Ordinance remains unchanged from 2013 with updated dates. The salary of the Processing Center Foreman and the hourly wage of the Business Marketing & Account Representative are additions to the 2014 Salary Ordinance. Allan Holweger made motion to approve the 2014 Salary Ordinance. Alonzo Moore seconded motion. Motion carried.
- B. Employee Bonus Approval: Scott provided the board a copy of the bonus schedule for fulltime District employees that were approved at the October 24, 2013 board meeting. Scott asked for the board's final approval to issue bonuses to fulltime employees on December 13, 2013. Robert Barnett made motion to approve awarding bonuses on December 13, 2013 to fulltime employees. Marlin Weisheit seconded motion. Motion carried.
- C. Operational Equipment Purchases: Scott presented the board with reference binders containing copies of specifications for equipment to be utilized for the Interim Processing Center in Chandler and for expansions in recycling.
 1. New End (Wheel) Loader: Three sealed bids were received for the purchase of a new front end loader by noon on Friday November 15, 2013. The bids were opened at 1:00 pm on 11/15/13 at Boonville City Hall. Scott, Mayor Pam Hendrickson and Don Williams were present at the bid opening. The bids received were: Whayne Supply -Caterpillar loader-\$159,866.83, ERB

Equipment-John Deere loader-\$135,800.00 and Diamond Equipment-Case loader-\$179,995.00. Scott stated the quotes from Wayne Supply and Diamond Equipment matched the designed bid specifications. The quote from ERB Equipment did not include the quick disconnect coupler and guards for the windows in the general bid price; it was listed separate as optional equipment. J.B. Foster from ERB Equipment addressed the board about his bid specification listing the coupler, front screens and ride control as optional equipment with the price listed for each. The combined total price for the John Deere loader from ERB Equipment is \$146,100.00. Alonzo Moore made motion to take bid quotes for the new front end loader under advisement. Allan Holweger seconded motion. Motion carried. Allan Holweger, Marlin Weisheit and Scott Anslinger will compare the three submitted bids, examine the District's current end loader to see if there's a need to purchase a new front end loader and bring a recommendation to the December 19, 2013 board meeting.

2. Roll-Off Containers: Scott stated the District is in need of 20 and 40 yard roll-off containers to replace existing worn containers and/or to provide additional recycling services to the community. The District identified the need to purchase four 40 yard roll-offs to be utilized in conjunction with the new ramp and four 20 yard roll-offs to be utilized for the expansion of the business recycling programs. Michele Wallace requested three companies submit quotes for the new roll-off containers. Michele received quotes that included four 40 and four 20 yard roll-offs plus freight from Muller Welding Company for \$36,200 and Municipal Equipment for \$34,306. Allan Holweger recommended Scott get additional prices for 20 and 40 yard roll-offs with 10 gauge sides as well as weight of the containers. Allan Holweger made motion to get a second quote on 10 gauge sides and 7 gauge floor roll-off containers by the December 19, 2013 board meeting. Marlin Weisheit seconded motion. Motion carried.
3. Wheeled Cardboard Recycling Carts: The wheeled carts with fork pockets are used in small businesses and schools for the collection of cardboard to be recycled. Due to the expansion of the business recycling program, Scott projected the District will need 20 additional carts. Fibertech in Elberfeld, IN submitted a quote of \$9,840 for 20 recycling carts with fork pockets and stenciling. Marlin Weisheit made motion to approve the purchase of 20 carts for \$9,840 from Fibertech. Robert Barnett seconded motion. Motion carried.
4. Trash Compactors: Scott stated one of the compactors at the Casey Road Site has started experiencing problems. An additional compactor will need to be placed at the relocated Chandler Site on Gardner/Fuquay Road to meet client needs. Scott recommended purchasing two trash compactors: one for Casey Road to replace the current problematic unit and the second for the new relocated Chandler Drop-Off Site. Scott proposed taking the damaged compactor and future problematic compactors to Sceptre Mechanical in Rockport where they would be rebuilt at half the cost of a new trash compactor. Muller Welding Company and Municipal Equipment submitted quotes ranging from \$12,746.00 to \$14,629.00. Allan Holweger made motion to table the approval of purchasing new trash compactors until further evaluation and vote on at the December 19, 2013 board meeting. Marlin Weisheit seconded motion. Motion carried.
5. Copy Machine: Earlier this year Joe Grassman, Warrick County Purchasing Agent, assisted Scott with the acquisition of quotes for a new copy machine.

The District recommended a machine that is able to color copy and scan, send and receive faxes and a color printer that would allow staff to print fliers and pictures for distribution to the public. Marlin Weisheit made motion to approve the purchase of a Samsung color copier from Van Ausdall & Farrar for \$4,548.00. Alonzo Moore seconded motion. Motion carried.

6. Clear Stream Wire Cage Containers: The wire cage containers are currently being utilized for recycling plastic bottles and aluminum cans at government agency buildings, small businesses and schools in Warrick County. Scott requested the board's permission to purchase 12 cases (5 containers per case) of Clear Stream Beverage Max containers at \$268.00/case. Scott also asked the board's permission to allow the District to sell Clear Stream recycling containers to homeowners and businesses for their own use. Marlin Weisheit made motion to approve the purchase of 12 cases of the Clear Stream Beverage Max containers at \$268.00 per case plus shipping and to offer these containers for sell to the public at cost plus shipping. Robert Barnett seconded motion. Motion carried.
- D. Interim Processing Center Equipment: The total projected cost of equipment needed to operate the Interim Processing Center is \$408,993.00 which would be paid from additional appropriations approved at the May 16, 2013 board meeting.
1. Baler/Conveyor: Joel Miller, Wheeler Technologies, addressed the board about his submitted quote of \$330,700 for an American auto-tie baler with a paper conditioner on top and conveyor system. Scott stated bid specifications for the baler/conveyor were publicized and one bid quote was received. Scott stated American Balers are used by 90% of the Solid Waste Management Districts that operate in the State of Indiana because of reliability and durability. Marlin Weisheit made motion to purchase the American auto-tie baler and conveyor from Wheeler Technologies for \$330,700. Alonzo Moore seconded motion. Motion carried 4-0.
 2. Pneumatic Forklift: Scott stated Black Equipment submitted the lowest quote for a 5000 lb pneumatic forklift at \$31,681.70. Scott requested the board's permission to purchase the new forklift from Black Equipment to be delivered in April or May 2014. Marlin Weisheit made motion to approve the forklift purchase from Black Equipment for \$31,681.70. Robert Barnett seconded motion. Motion carried.
 3. Skid Steer: Scott stated four quotes were submitted for a new skid steer to be used at the Interim Processing Center. Scott expressed his interest to purchase a skid steer with a side cab door instead of a front entry door for safety concerns. Scott recommended the purchase of a single arm JCB Skid Steer from Black Equipment for \$41,319.32. Matt Bueltel, Wayne Supply, addressed the board about safety features in a dual arm CAT Skid Steer. Marlin Weisheit made motion to approve purchase of the Caterpillar Skid Steer for \$35,911.92 from Wayne Supply. Alonzo Moore seconded motion. Motion carried.
 4. Pallet Jacks: Scott stated Black Equipment submitted the lowest quote for Yale pallet jacks at \$495. Scott requested permission from the board to purchase two Yale pallet jacks from Black Equipment for an amount not to exceed \$990. Marlin Weisheit made motion to approve the purchase of Yale pallet jacks from Black Equipment for an amount not to exceed \$990. Robert Barnett seconded motion. Motion carried.
 5. 4' x 4' Electronic Scale: Scott stated the electronic scale would be utilized to weigh each bale that comes out of the baler to prepare for transport. Marlin

Weisheit made motion to approve the purchase of a 4' x 4' electronic scale from Premiere Scales for \$2,115. Alonzo Moore seconded motion. Motion carried.

- E. Studio Bee Grant (\$20,000): In December of 2012 the board awarded Studio Bee a grant for \$20,000 and at the October 24, 2013 board meeting Studio Bee was approved to be awarded another \$20,000 grant. At the October board meeting it was recommended that board members be given an itemization of how grant money is utilized. Scott presented the board with a typed copy of grant allocations provided by Studio Bee; the grant money was used to educate children and adults in Warrick County about recycling and not used for any administrative salaries. Don Williams requested an annual report on the amount of recycling education performed by Studio Bee with a list of the schools and grade levels. Scott stated on December 3, 2013 at 6:00 pm he will be presenting Studio Bee with the \$20,000 grant check and invited board members to attend.

Attorney's Report:

Todd Glass reported:

- A. Confidentiality Agreement: Mr. Glass requested future agendas and minutes to reference 'the District speaking with a local contractor' in order to abide by the confidentiality agreement. Mr. Glass stated the confidentiality agreement is signed and he will meet with the local contractor on November 25, 2013 to discuss their public private partnership. Mr. Glass stated he will be working with Scott on requests for proposals on the new Chandler facility between now and the next board meeting.
- B. Inter-local Agreement with Boonville Board of Public Works: Mr. Glass stated he and Scott had a productive meeting today with Shawn Wright from the City of Boonville (Veolia). Scott, Mr. Glass and Mr. Wright are going to work together on proposing an inter-local agreement to Mark Phillips, City Attorney.

Other Business:

The next regular board meeting will be December 19, 2013 at noon in the commissioner's meeting room.

Adjournment: Robert Barnett made motion to adjourn, seconded by Marlin Weisheit. Motion carried.

Submitted By:

Jamie Arvin

Administrative Assistant

Marlin Weisheit
Don Henderson
Robert C. Barnett
Alonzo B. Moore
Don Williams