

WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 12-19-13

The Warrick County Solid Waste Management District meeting was called to order at noon with Don Williams presiding. The call of roll showed the following to be present: Robert Barnett, Mayor Pam Hendrickson, Alonzo Moore, Marlin Weisheit and Don Williams. Also present were Todd Glass - District Attorney, Scott Anslinger, Jamie Arvin, Michele Wallace and Trayce Wilson. Not in attendance were Allan Holweger and Richard Reid.

Public Comment: There was no public comment.

Minutes:

Robert Barnett made motion to approve the November 21, 2013 minutes as submitted. Alonzo Moore seconded motion. Motion carried.

Controller's Report and Claims:

Trayce Wilson reported that as of November 30, 2013 the District ended with a balance of \$1,815,902.83. Marlin Weisheit made motion to approve the Controller's Report. Mayor Pam Hendrickson seconded motion. Motion carried. Trayce recommended the following transfers of funds: \$400 from 101001221 Gasoline/Fuel to 101001211 General Supplies, \$5,200 from 101001313 Contractual Services to 101001311 Legal, \$3,900 from 101001362 General Repair to 101001361 Site Repair & Maintenance, \$332,000 from 101001431 Site Improvement to 101001441 Motorized Equipment, \$57,000 from 101001431 Site Improvement to 101001442 Non-motorized Equipment, \$2,010 from 101001123 Health Insurance to 101001126 Workman's Comp, \$610 from 101001123 Health Insurance to 101001127 Unemployment and \$80 from 101001222 Oil Change to 101001223 Miscellaneous Supplies. Mayor Pam Hendrickson made motion to approve appropriation transfers as submitted. Robert Barnett seconded motion. Motion carried. Trayce also reported the District had claims totaling \$621,344.42 that needed to be approved for payment. Robert Barnett made motion to approve all properly documented claims. Mayor Pam Hendrickson seconded motion. Motion carried.

Operations Manager's Report:

Michele Wallace presented a printed informational report to the board.

A. Guttering Quotes: Michele stated she received three quotes from Gourley Construction, Ace Guttering and A-1 Guttering regarding the removal of deteriorating guttering and replacing with 160 feet of 6" seamless guttering with four downspouts at the Disposal Center on Pelzer Road. Michele asked for board approval to award the bid to A-1 Guttering for a total amount not to exceed \$1,220.00. Marlin Weisheit made motion to approve A-1 Guttering for \$1,220.00. Alonzo Moore seconded motion. Motion carried.

Superintendent's Report:

Scott Anslinger reported:

A. Front End (Wheel) Loader: Scott met with Allan Holweger and Marlin Weisheit on December 12, 2013 to review the bids submitted and proposes recommendations for the purchase of a new front end loader. Scott stated the District's current front end loader has accrued 11,400 hours. The recommendation by Mr. Holweger and Mr. Weisheit was to purchase a new front end loader and use the District's current loader as a reserve. Scott asked for board approval to purchase a new front end loader from the 2013 Budget. As previously discussed at the November 21, 2013 board meeting three bidders (Whayne Supply, ERB Equipment & Diamond Equipment) submitted quotes for the purchase of a new front end loader. Scott, Mr. Holweger and Mr. Weisheit recommended the acceptance of the quote submitted by ERB Equipment on a John Deere front end wheel loader for an amount not to exceed \$146,100.00. Whayne Supply submitted a quote on a CAT front end loader for \$159,866.83 and Diamond Equipment submitted a quote on a CASE front end loader for \$179,995.00.

Matt Bueltel from Whayne Supply addressed the board. Mr. Bueltel stated his concern about the John Deere front end loader not meeting the District's bid specifications concerning a hydrostatic transmission and the creeper control feature. Mr. Bueltel stated he brought fuel reports on the CAT front end loader to show operation savings over long-term. Mr. Bueltel stated ERB Equipment quoted on a gear transmission instead of a hydrostatic transmission; therefore ERB Equipment with the John Deere front end loader did not meet the District's bid specifications. Todd Glass recommended the board compare "apples to apples" before awarding the front end wheel loader bid. Mayor Pam Hendrickson made motion to table awarding the end loader bid until December 27, 2013 at 10:00 am in the commissioner's meeting room. Alonzo Moore seconded motion. Motion carried.

- B. 20 & 40 Yard Roll-Off Containers: At the November 21, 2013 board meeting, Scott presented quotes for roll-off containers with 12 gauge steel side walls. Allan Holweger recommended Scott obtain quotes for 20 & 40 yard roll-off containers with 10 gauge steel side walls and 7 gauge floors for better durability. Marlin Weisheit, Allan Holweger and Scott reviewed the revised quotes with 10 gauge side walls on 20 & 40 yard roll-off containers from Muller Welding, Municipal Equipment and Wheeler Technologies. Scott submitted quotes to the board for approval to purchase four 20 yard and four 40 yard roll-off containers with 10 gauge steel sides from: Municipal Equipment for a total cost of \$36,206, Muller Welding for a total of \$39,100 or from Wheeler Technologies for a total of \$49,300. Scott recommended the board approve the purchase of the roll-off containers from Municipal Equipment at a cost not to exceed \$36,206. Robert Barnett made motion to approve the purchase of four each 20 & 40 yard roll-off containers from Municipal Equipment for a cost not to exceed \$36,206. Marlin Weisheit seconded motion. Motion carried.
- C. Trash Compactors: As abovementioned Allan Holweger, Marlin Weisheit and Scott reviewed the submitted quotes for the purchase of two new trash compactors. Muller Welding quoted \$13,996 on a Galbreath compactor; which is the same make & model currently utilized at District drop-off sites. Municipal Equipment quoted \$13,999 on the same Galbreath trash compactor and Wheeler Technologies quoted \$13,590 on an ACE trash compactor. Scott noted that Wheeler Technologies offers no warranty for the ACE compactors they sell; any concerns or problems have to be directed to the manufacturer. Scott requested the board approve the purchase of two Galbreath trash compactors with loading hopper from Muller Welding at a cost not to exceed \$27,992. Mayor Pam Hendrickson made motion to approve the purchase of two Galbreath trash compactors from Muller Welding for a cost not to exceed \$27,992. Marlin Weisheit seconded motion. Motion carried.
- D. Front Office Shirts: Annually the District tries to purchase shirts with the District's emblem; which is worn by office staff in the performance of their duties. Scott requested the board's approval to purchase 25 polo shirts, 5 hooded sweatshirts and 5 long sleeve shirts for office staff at a cost not to exceed \$550.00. Marlin Weisheit made motion to approve the purchase of 35 shirts in total for office staff at a cost not to exceed \$550.00. Robert Barnett seconded motion. Motion carried 4-1. (NAY-Don Williams)
- E. New Office Furnace: Recently, Scott learned the heat exchanger and key components of the furnace are badly rusted and eventually the heat exchanger could leak carbon monoxide gas. Scott requested quotes from five local heating & air companies and received three responses (A+ Derr Heating & Cooling, Beau's Heating & Air and BNG Heating & Cooling) for the installation of a new furnace at the Disposal Center office building on Pelzer Road. Beau's Heating & Air submitted a quote of \$2,491.40 for a Trane furnace, BNG Heating & Cooling quoted \$2,750.00 for a Bryant furnace and A+ Derr Heating & Cooling submitted a quote of \$2,900.00 for a Carrier furnace.

All furnaces are 95% efficient and all quote prices include venting, gas piping, wiring and labor. Scott stated the District currently utilizes propane as its fuel supply for the existing furnace; if the heater in the shop is continuously operating the propane gas depletes quickly from the tank. Boonville Natural Gas (BNG) offered to extend their gas line to the edge of their region; which is on Pelzer Road about halfway in the middle of the ramp at the Disposal Center and set a meter at no cost to the District. BNG also proposed to run 1,800 feet of 1" natural gas line from the meter to the office/shop building with a split to the attendants building at the ramp for \$1,200.00, the cost of materials. Scott recommended the board award the bid for the installation of a new furnace and gas line to BNG for a total cost of \$3,950.00. Beau Dickerson from Beau's Heating & Air addressed the board. Mr. Dickerson stated a programmable thermostat could be installed to automatically shut the heater in the shop off at any certain time. Mr. Dickerson expressed concern about BNG installing a gas line for the District with the purchase of a furnace and not separating the proposal for the installation of the gas line. Marlin Weisheit made motion to approve the purchase of the new furnace from Beau's Heating & Air for an amount not to exceed \$2,491.40 and to consult with BNG about installation of a gas line at the Disposal Center. Robert Barnett seconded motion. Motion carried.

F. Wheeled (White) Recycling Bins: Scott stated the white wheeled carts with fork lift pockets are utilized in the District's small business and school paper recycling program. Currently the District has all white recycling carts in operation and therefore Scott requested the board approve the purchase of 20 additional white recycling bins from Fibertech for \$263.00 per bin. Marlin Weisheit made motion to approve the purchase of 20 white wheeled recycling bins from Fibertech for a cost not to exceed \$5,260. Alonzo Moore seconded motion. Motion carried.

G. HR Services/ OSHA Compliance- HR Solutions, Evansville: Don Williams stated that the District's current HR coordinator has declined a new contract offer of \$23.00 per hour. The contract for the District's HR services expired December 12, 2013. The Personnel Committee recommended Scott consult with HR Solutions about the hourly cost of a recent graduate to provide HR services to the District. Scott presented to the board a printed informational comparison summary of HR services for the District in 2014. HR Solutions stated the hourly rate is \$23.00/hour paid directly to them. Scott requested the board review HR service information and provide directives for the District to proceed. Todd Glass recommended two options for the District: budgeting an amount for 2014 HR services or hire an experienced HR coordinator on an as needed hourly basis. Don Williams requested Scott solicit three quotes for 'as needed' consulting services. Scott recommended inviting individuals from HR consulting firms to meet with the Personnel Committee and discuss responsibilities and expectations to be the District's HR coordinator.

Scott asked the board's authorization to allow Trayce to issue checks for approved equipment purchases; so the money comes out of the District's 2013 budget. Mayor Pam Hendrickson made motion to approve Trayce Wilson to issue checks for all equipment approved today for purchase. Marlin Weisheit seconded motion. Motion carried.

Attorney's Report:

Todd Glass reported:

A. Pelzer Processing Center: Todd Glass stated he has given an inter-local agreement draft to Shawn Wright from Veolia Water to review on the extension of the waterlines. Mr. Glass will then advance the inter-local agreement to the City of Boonville's attorney, Mark Phillips. Mr. Glass stated the District will advance more rapidly with the local contractor regarding the public-private partnership discussions.

Scott and Mr. Glass will meet to discuss criteria for RFP, request for proposals on the District's project. Mr. Glass reminded the board to be mindful of the Nondisclosure Agreement and not mention the local contractor that the District is speaking with about the project.

- B. Other Matters: Todd Glass reported he has been discussing with Scott about inter-local agreements with Warrick County and area municipalities for free services the District offers. Mr. Glass stated he will get the inter-local agreements ready for the board's consideration in January or February. Mr. Glass addressed board members about continuation to advance with the inter-local agreement with Warrick County regarding ownership of the ground that would be underneath the Processing Center on Pelzer Road. The future Processing Center would be on property that has not been land-filled.

Other Business:

The additional board meeting for purchase of the front end loader will be December 27, 2013 at 10:00 am in the commissioner's meeting room. The next regular board meeting will be January 16, 2013 at noon in the commissioner's meeting room.

Adjournment: Mayor Pam Hendrickson made motion to adjourn, seconded by Robert Barnett. Motion carried.

Submitted By:

Jamie Arvin

Administrative Assistant

Mark Weiskopf

Reid A. P.

Pam Hendrickson

Robert C. Barnett

A. B. W.

Don Wells